

Tri-River Police Training Region

Telephone (815) 630-5212

14300 Coil Plus Dr.
Plainfield, Illinois 60544
training@tri-river.org

Fax (815) 439-6916

Tri-River Police Training Region Advisory Board Minutes of January 24, 2018 Meeting

BOARD OF DIRECTORS /GENERAL MEMBERS PRESENT:

Chairman Chief Aaron Klima
Sheriff Kevin Callahan
Chief John Burica
Chief Shane Casey
Chief Phil Arnold
D/C Bradley Hertzmann for Chief Ed Clark
Sgt. Rob Hall for Chief Brian Benton
Commander John Ferdinando for Chief Mark Turvey
Commander Novak for Chief John Konopek
Chief Robert Dykstra

ABSENT:

Sheriff Mike Kelly
Chief John Severson
Chief Justin Meyer
Chief Terry Lemming
Chief Steve Vaccaro
Chief Joe Wazny
Chief Fred Hayes
Village of Channahon President Missey Schumacher
Charlie Stein, Tri-River, Police Training Coordinator

OTHERS PRESENT:

Richard Fonck, Tri-River, Executive Director
Jill Marr, Tri-River, Administrative Assistant

The regular scheduled monthly meeting was called to order at 0832hours by Chairman Klima.

The meeting started with the pledge of allegiance.

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A motion to approve the minutes from the December 20, 2017 meeting was made by D/C Hertzmann and seconded by Chief Arnold. Motion passed.

CHAIRMAN'S REPORT:

No report.

INTRODUCTION OF GUEST:

None.

COMMITTEE REPORTS:

Personnel

No report.

FINANCE:

Director Fonck reviewed the Financial Report dated 01/24/2018, which a copy was handed out. (Report will be attached to these minutes to be archived)

Highlights:

- Transferred \$100,000.00 from the Checking to Money Market account to collect interest.
- Grants paid IDOT \$2,036.96 & CIT \$6,494.21

POLICY AND BYLAWS:

No report.

TRAINING:

No report.

OLD BUSINESS:

- Director Fonck provided a progress report on the Sexual Assault Training for Investigators. We have been working with the 2 Officers from our MTU that attended the TTT course in Naperville. We have submitted a 2-day course outline to the ILETSB for certification and it has been approved for certification. The Instructors need to complete an online instructor development course before we can move forward with the scheduling of classes. It was suggested by the ILETSB that we have the class structured so that the curriculum would cover the required mandate for all Officers for Sexual Assault Trauma Informed Response on responding to Sexual Assault and Sexual Abuse on day 1 of the class and by attending both days of training the Investigators will meet the mandate required for Investigators on Sexual

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Assault Investigator Training. Our instructors are currently working to structure the class curriculum this way. We hope to have classes on the schedule in the next couple of months.

- An update was provided by Director Fonck regarding our new payroll service. The transition to Paychex for direct deposit has been going well. The payroll report was run yesterday and Director Fonck noticed that they deducted for FUTA. Since Tri-River Police Training is a 501c3 we are not required to pay FUTA. A call was placed to Paychecks and Director Fonck will submit paperwork to show our tax status that exempts us from FUTA. A refund will be given after the paperwork is verified.

NEW BUSINESS:

- Director Fonck reviewed the Training schedule.
 - Police Training Coordinator has just updated training schedule. See handout. There are many new courses we have not had before. Illinois General Explosives Recognition & Requirements, Female Enforcers, Evidence Based Interview & Interrogation and Biological & Trace Evidence.
 - CIT at the Plainfield FD HQ in May has just been added to the schedule.
 - FTO at the Romeoville PD April 02-06, 2018 has low enrollment. We are going to have to open it up to non-members soon if our members do not take advantage.
 - This is the last call for Crash 1 and Crash 2. Next week we will start to let non-members take advantage of the training. If you would like to send someone please register this week.
- Director Fonck provided a summary on FY18 2nd Quarter fiscal report. Everything looks good. We are on track financially where we need to be and have met our soft match requirement for the ASSIST grant. If anyone would like a copy of the report please contact the Office.
- The General Liability insurance has been paid for the year 02/18/18-02/17/2019 for \$1,814.00. This is a \$50.00 increase from last year.
- We received our 3Q FY18 ASSIST grant payment in full from the ILETSB of \$103,000.00. We also received a \$100,000.00 3Q FY18 grant payment for CPD.

January's BILLS FOR APPROVAL:

Sheriff Callahan made a motion to approve and pay January's bills; Chief Casey seconded the motion. Motion passed. (Handout will be attached to these minutes and archived.)

- | | |
|------------------|-------------|
| • Total payments | \$38,041.00 |
| • IDOT | \$2,036.96 |
| • CIT | \$6,494.21 |

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OPEN DISCUSSION:

Chief Arnold mentioned Wilmington PD has a recruit enrolled in the new Academy and everything is going well. He will be going down for a visit soon.

NEXT BOARD MEETING DATE:

The next meeting date is set for February 28, 2018 at our office location at the Plainfield Police Department, 14300 Coil Plus Drive, Plainfield, IL 60544.

ADJOURNMENT:

Chief Burica made a motion to adjourn, seconded by D/C Jensen, motion passed. The meeting was adjourned 8:59AM.

Submitted by:

Transcribed by:

Approved through email review on
02/09/2018.



Bradley Hertzmann, Secretary, Advisory Board

Jill Marr, Administrative Assistant, Tri-River