

# *Tri-River Police Training Region*

Telephone (815) 630-5212

14300 Coil Plus Dr.  
Plainfield, Illinois 60544  
training@tri-river.org

Fax (815) 439-6916

## **Tri-River Police Training Region Advisory Board Minutes of December 20, 2017 Meeting**

### **BOARD OF DIRECTORS /GENERAL MEMBERS PRESENT:**

Chairman Chief Aaron Klima  
Sheriff Kevin Callahan  
Chief John Burica  
Chief Justin Meyer  
Chief Shane Casey  
D/C Ron Huff for Chief Terry Lemming  
D/C Tab Jensen for Chief Brian Benton  
Commander John Ferdinando for Chief Mark Turvey  
Commander Novak for Chief John Konopek  
Sgt. Robert Baikie for Chief Robert Dykstra  
Village of Channahon President Missey Schumacher

### **ABSENT:**

Sheriff Mike Kelly  
Chief Phil Arnold  
Chief John Severson  
Chief Steve Vaccaro  
Chief Joe Wazny  
Chief Ed Clark  
Chief Fred Hayes  
Charlie Stein, Tri-River, Police Training Coordinator

### **OTHERS PRESENT:**

Richard Fonck, Tri-River, Executive Director  
Jill Marr, Tri-River, Administrative Assistant  
Kevin Baxter, ILETSB, Police Training Specialist

The regular scheduled monthly meeting was called to order at 0830hours by Chairman Klima.

The meeting started with the pledge of allegiance.

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A motion to approve the minutes from the November 15, 2017 meeting was made by Chief Burica and seconded by D/C Huff. Motion passed.

## **CHAIRMAN'S REPORT:**

No report.

## **INTRODUCTION OF GUEST:**

Chairman Klima welcomed Kevin Baxter to the meeting. Kevin reminded everyone about part-time Officers keeping within their hourly requirements of under 1560 hours a year but if you are employing an Officer who is full-time certified and working part-time, this does not apply. Also, if you have a part-time Officer who has zero hours worked in the year you should provide an explanation of why. He reminded everyone that their firearms rosters are due next month.

## **COMMITTEE REPORTS:**

### **Personnel**

No report.

### **FINANCE:**

Director Fonck reviewed the Financial Report dated 12/20/2017, which a copy was handed out. (Report will be attached to these minutes to be archived)

Highlights:

- The funds on deposit is off by approximately \$25,000.00 from last months ending balance due to an adjustment that was made during the audit by the accountants.
- CPD payments of \$78,172.77
- PPCT class \$4,200.00, John Reid 3-day and Advanced \$10,720.00 and Juvenile Officer Certification \$3,700.00 will all be paid this month
- Expect a high IT bill for next month due to problem with Comcast and our email migration. We will try to get some sort of compensation from Comcast since we feel the error was on their part.

## **POLICY AND BYLAWS:**

No report.

## **TRAINING:**

No report.

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## **OLD BUSINESS:**

- Directors Fonck summarized the ILET SB Quarterly Board meeting he attended on 12/13-12/14/2017.
  - The Part-time academy will be improved from years past. The ILET SB is making the PT Academy more uniform throughout the State and more professional. There are six part-time academies planned for next year.
  - The ILET SB has signed a contract with SLEA and PTI for direct tuition re-imbusement for BLE. They hope to have agreements with the others in the near future. There was a 20% increase for the fee for BLE due to the increase in hours for BLE.
  - The ILET SB provided an update on the body camera grant fund. The ILET SB cannot use the funds for data storage but they can offer \$900.00 for each body camera and \$5,600.00 for a system inside a police vehicle. Information on how to apply for these funds will be forthcoming from the ILET SB.
  - The Cooper institute will no longer be certifying the P.O.W.E.R. test. The ILET SB is looking to find a new vendor.
  - SIU is looking to start in internship program for their Criminal Justice program. After attending school for 3.5 years the students will spend the last semester in BLE and come out with a BA degree in criminology and be a certified LE Officer. The ILET SB is interested in the possibilities and will research it further. This could possibly roll out next Fall.
- Director Fonck mentioned we have received our 2Q ASSIST grant payment. We are currently up to date on our ASSIST grant payments.

## **NEW BUSINESS:**

- Director Fonck reviewed the Training schedule.
  - We will have 2 more CIT classes; 04/16-04/20/2017 at the Orland Park PD and 05/21-05/25/2018 at the Plainfield FD HQ.
  - Director Fonck encouraged attendance for the Procedural Justice & Police Legitimacy 1 course on January 08,2018 at the Frankfort PD or we may have to cancel the course.
  - Seven new classes have just been added to the training schedule.
- Director Fonck provided an update on the Sexual Assault training mandate for Investigators. We have been in touch with two Officers who attended the course in Naperville and are currently working with them to create a course curriculum that will comply with the mandates. We hope to have something ready early next year.
- Director Fonck reached out to our insurance provider in regard to increasing our liability insurance. We currently have coverage up to \$1,000,000.00. We asked our insurance to provide a quote for up to \$2,000,000.00 coverage. The additional cost to increase the coverage to \$2,000,000.00 would be \$1,100.00 for the year. Sheriff Callahan made a motion to increase our

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liability insurance umbrella policy to \$2,000,000.00. Chief Casey seconded the motion. Motion passed

- Our current payroll provider will be retiring at the end of the year. Director Fonck received a quote from BMO Harris for their Paycheck payroll service. The new service would include online payroll services, direct deposit and tax form preparation/submission through Paycheck. The cost would be \$150 for 3 months of service. We currently pay \$126 for 3 months of service. Sheriff Callahan made a motion to move to BMO Harris Paycheck to handle our payroll services starting January 2018. Sgt. Baikie seconded the motion. Motion passed.

## December's BILLS FOR APPROVAL:

Chief Meyer made a motion to approve and pay December's bills; Chief Casey seconded the motion. Motion passed. (Handout will be attached to these minutes and archived.)

- Total payments \$138,195.54
- HSG \$8,185.86
- IDOT \$1,890.84
- CPD \$78,172.77

## OPEN DISCUSSION:

D/C Jensen mentioned the Executive Management course scheduled at their Department has been cancelled due to low enrollment.

## NEXT BOARD MEETING DATE:

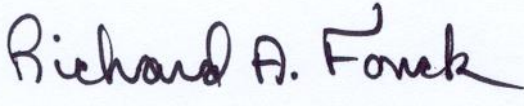
The next meeting date is set for January 24, 2018 at our office location at the Plainfield Police Department, 14300 Coil Plus Drive, Plainfield, IL 60544.

## ADJOURNMENT:


Chief Burica made a motion to adjourn, seconded by D/C Jensen, motion passed. The meeting was adjourned 8:59AM.

Submitted by:

Transcribed by:



Richard Fonck, Director, Tri-River



Jill Marr, Administrative Assistant, Tri-River